Department of Public Safety

Professional Standards Bureau

CITIZEN COMPLAINT REPORT

2024

The Brown University Department of Public Safety seeks to demonstrate a high level of professional performance, enhance and maintain the professional integrity of the department, and promote a high level of community confidence in its operations.

The Professional Standards Bureau is responsible for implementing policy, procedures, and directives that aid the organization and its members to realize those goals.

Lt. Bruce W. Holt
Commander Professional Standards Bureau
CITIZEN COMPLAINT REPORT

The Department of Public Safety (DPS) is committed in providing quality services to the community in a professional and courteous manner.

Day to day our officers perform commendable acts of service for the Community at Brown University. We encourage members of the community to submit commendation recommendations to share information about positive experiences and interactions they have had with DPS Personnel. This can be done by visiting our website.

Also, if a member of the Community has been stopped by a member of the Department of Public Safety and they are unsure of the reason or validity of the stop, we invite them to inquire about it. They may do so by filing an inquiry form found on our website which will provide us with details of the stop and a way to contact them.

Our department willingly receives and promptly investigates inquiries and complaints regarding the conduct of officers, or department procedures and services. Complaints are investigated fairly and impartially.

This can be accomplished by stopping by and obtaining a form at the following locations and then mailing or dropping it off to the Department of Public Safety; or online at our website. http://www.brown.edu/Administration/Public_Safety/index.html

• Public Safety Headquarters front and back lobbies, 75 Charlesfield Street
• Office of Student Conduct & Community Standards, 42 Charlesfield Street, fourth floor
• Office of Institutional Equity and Diversity, Horace Mann Building, Third Floor

The Vice President for Campus Safety reviews every complaint. Once a complaint is received, it is thoroughly investigated by a person designated by the Vice President for Campus Safety.
Civilian Complaints by Year

Citizen Complaint/ Internal Investigation Findings and Dispositions:

- **Sustained**: complaint/allegation was valid and supported by sufficient evidence.
- **Not Sustained**: insufficient evidence to either prove or disprove the allegation.
- **Unfounded**: allegations of the complaint, or incident are false and not factual.
- **Exonerated**: incident occurred; however, the officer’s action was lawful, proper.

*The table below contains the dispositions of Internal Investigations Conducted in 2023*

<table>
<thead>
<tr>
<th>#</th>
<th>Finding</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sustained</td>
</tr>
<tr>
<td>2</td>
<td>Exonerated</td>
</tr>
<tr>
<td>3</td>
<td>Unfounded</td>
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</table>
1. Complaint received by DPS

Citizen requests to file formal complaint?

Yes

Citizen complaint documented by supervisor, chief assigned to complaint is filled out, complaint is provided to form 3.

No

2. Citizen concerns are documented by supervisor.

3. Chief reviews concern or complaint.

4. Preliminary investigation conducted.

5. Preliminary investigation reviewed by chief.


7a. Administrative

7b. Criminal

8a. Refer to Attorney General’s Office

8b. Assign case to Internal Affairs or supervisor.

9. Investigation is conducted.

10. Investigator reports to chief.

11. Chief reviews investigation.

12. Action taken as is necessary based upon the findings in the particular case.