

Jeanne Clery Act Training

Brown University

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While this document and training program contain a discussion of general legal principles and specific laws, it is neither intended to be given as legal advice nor as the practice of law, and should not be relied upon as such. Before taking any action, always check with a licensed attorney in your jurisdiction to ensure compliance with the law.

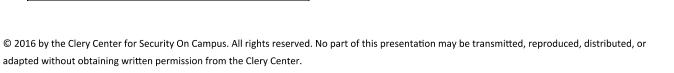


The Clery Center: Programs & Initiatives ■ Clery Center Collaborative Program ■ National Campus Safety Awareness Month ■ Advocacy ■ Policy ■ Jeanne Clery Act Training Seminars

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Agenda Overview of the Clery Act Campus security authorities Counting & classifying Clery Act crimes Prevention & response to sexual assault, domestic violence, dating violence, and stalking Case studies



Annual Security Report Policy statements Campus crime statistics Campus Sexual Assault Victims' Bill of Rights Ongoing Disclosures Emergency notification Timely warning Public crime log U.S. Department of Education (ED) Enforces

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Jeanne Clery Act: Overview ■ Violence Against Women Act Amendments to the Clery Act **■Clery Act Crimes** ■Homicide ■ Dating Violence ■Sex Offenses ■ Domestic Violence ■ Stalking ■ Robbery Aggravated Assault Arrests & Disciplinary Referrals Burglary ■Motor Vehicle Theft Liquor law violations ■ Drug law violations ■Arson ■ Illegal weapons possession ■Hate crimes CLERY

Amendments to Clery ■ March 7, 2013: President Obama signed the Violence Against Women Reauthorization Act, which amended the Clery Act to include dating violence, domestic violence, and stalking ■ January – April 2014: Negotiated rulemaking ■ June 20, 2014: ED published a Notice of Proposed Rulemaking for public comment ■ October 20, 2014: ED published the final regulations for the VAWA amendments to Clery ■ July 1, 2015: Final regulations became effective

Violence Against Women Act

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Key Players Resources ■ Department of Education ■ The Clery Act – Statute & (ED) Clery Act Compliance Regulations Division ■ The Handbook for Campus ■ Westat Safety and Security Reporting ■ Department of Education OCR's 2011 Dear Colleague Office for Civil Rights (OCR) Letter and 2014 Questions and Answers Guidance ■ ED Program Review Findings

Case Study

- A student tells his resident assistant (RA) that he was sexually assaulted in his residence hall room the evening before.
- Why might he choose to disclose this to his RA?
- What type of information and support might he need?



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Campus Security Authorities

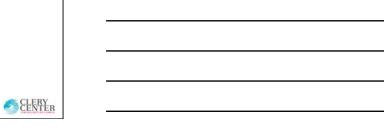
- Campus police/security department
- ■Individuals responsible for security
- Access monitor
- Resident assistant
- Individual or offices designated to receive crime reports
- Officials with significant responsibility for student and campus activities



Person's function determines if CSA

Campus Security Authority Functional Areas Administrator of students Director of athletics/coaches Faculty advisor to a student organization A resident assistant/advisor Coordinator of Greek affairs

■ Title IX coordinator



Who is NOT a Campus Security Authority?

- Faculty without responsibility for student or campus activities outside the classroom
- Support staff
 - Clerical
- Maintenance
- Food service workers
- Medical doctors, nurses, and counselors responsible for student care



CSA's Primary Responsibility



■"To report to the official or office designated by the institution to collect crime report information...those allegations of Clery Act crimes that he or she concludes were made in good faith."

A CSA is **not responsible for determining** whether a crime took place.



Who is Exempt?



- Pastoral counselors
- Professional counselors
 - Applies to mental health counselors employed or under contract by the institution
- Person uncertified but acting under the supervision of an exempt counselor



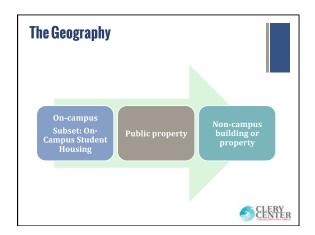
CSA Vital Role to Compliance Recommended practices: ■ Make sure that CSAs know who they are ■ Provide job training/description ■ Give CSAs crime definitions and geographic areas ■ Provide reporting materials/forms ■ Emphasize the importance of timely reports CLERY **Case Study** A student mentions to her boyfriend that a number of rooms on her residence hall floor were broken into during the previous night's basketball game. She states that she does not know if the perpetrators are from her institution or members of another institution. Later that day her boyfriend tells his soccer coach. What is required of the soccer coach? CLERY **Case Study** A pledge tells a Greek life advisor, Cari, that she was raped while at a party in the junior residence hall. The student says that she is seeking emotional support.

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What is the responsibility of the advisor?







Hate Crimes Clery Act crimes plus the following crimes: ■ larceny-theft, ■ simple assault, ■ intimidation, and ■ destruction, damage or vandalism of property Bias categories: race, gender, gender identity, religion, sexual orientation, ethnicity, national origin, disability CLERY **Arrests & Referrals for Disciplinary Action** ■ Illegal weapons possession ■ Violations of drug laws ■ Violations of liquor laws CLERY **Reporting Arrests** ■ Use state laws or local ordinances ■ Don't use institutional policy

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Count for all required geographic areasDo not combine arrests and referrals

Referrals: Important Elements ■ Receiving officials must ■ Initiate disciplinary action Record must be kept ■ Not necessary that referrals originate with police or that sanction be imposed ■ Count referrals ■ Within required geographic areas ■ Weapons, drug, and liquor law violations separately Do not combine statistics for arrests and referrals. CLERY The Hierarchy Rule is... ■ Used when: Offenses are committed at the same time and place, and ■ Time interval and distance between offenses are insignificant CLERY **Offense Hierarchy** Murder & Non-Negligent Manslaughter

Sex Offenses Robbery Aggravated Assault Burglary Motor Vehicle Theft Arrests

Negligent Manslaughter

Referrals for Disciplinary Action



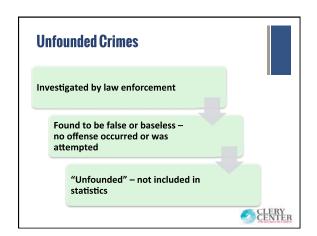
Hierarchy Rule Exceptions Sexual Assault ■ If rape, fondling, incest, or statutory rape occurs in the same incident as a murder, the institution must record both the sex offense and the murder in its statistics. CLERY **Hierarchy Rule Exceptions Dating Violence, Domestic Violence,** & Stalking ■ Dating violence, domestic violence, and stalking are not listed in the hierarchy in the final regulations for the VAWA amendments to the Clery Act. CLERY **Hierarchy Rule Exceptions** Arson Arson is always counted ■ Multiple offenses – report most serious along with

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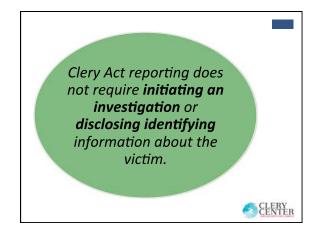
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 Incidents in which persons are killed as a direct result of arson - classified as a homicide and arson

Hierarchy Rule Exceptions Hate Crimes Disclose all of the offenses committed in a multiple offense incident that are biasmotivated. In a multiple-offense incident, only the crimes that are bias-motivated should be classified as hate crimes.







Recording Statistics: Things to Remember

- Statistics are tied to Clery Act geography
- Exceptions are hate crimes and arson
- Use Clery crime definitions
- UCR Definitions
- VAWA Definitions
- Classify according to the requirements
- Homicide, sex offenses, aggravated assaults one offense per
- Robbery, burglary one offense per each distinct operation
- Motor vehicle theft one offense for each stolen vehicle
- Motor vehicle then one one is a case of the second of



Activity

- For each scenario, use your handout to answer the following questions:
- Is this a Clery Act crime?
- Did the incident fall within Clery geography (oncampus, on-campus student housing, non-campus, public property)?
- If applicable, how should this crime be counted?

Example: A student's 20-year-old sibling who is visiting the campus reports that she was raped at a house owned by the institution and located on campus grounds but leased to a fraternity.



Case Studies

- <u>Scenario 1:</u> Campus police respond to a call from the dean reporting that an unknown man exposed himself to a group of female students on campus.
- <u>Scenario 2:</u> Campus security receives reports of an altercation in a classroom on campus. When they arrive, a faculty member tells them that her upset husband showed up on campus and hit her with a stapler. Her head is bleeding and she is transported to the hospital for stitches.



Case Studies

- <u>Scenario 3:</u> A male resident discloses to his RA that he is scared of his boyfriend. He shows her bruises covering his arms and says that while visiting residence hall room the evening before, the boyfriend got angry and assaulted him.
- <u>Scenario 4:</u> A student is referred for disciplinary action for smoking a marijuana cigarette in his oncampus residence hall. Because this is his first offense, he is issued a warning and no sanction is given. A record is kept of the action.



Case Studies

- <u>Scenario 5:</u> A male student tells his coach that his girlfriend's ex-boyfriend has been harassing him and his girlfriend since the beginning of the semester six weeks ago. He says that the ex-boyfriend left more than 50 threatening voicemails on each of their phones and has shown up numerous times at his residence hall attempting to start a fight. He tells the coach that he's worried about his girlfriend's safety.
- Scenario 6: Thirty students are both arrested and referred for disciplinary action for state liquor law violations by campus police. The students were at a party at an off-campus, university-owned fraternity house.



Questions? ■ Next up: Prevention & Response: Sexual Assault, Domestic Violence, Dating Violence, and Stalking CLERY Prevention & Response: Sexual Assault, Domestic Violence, Dating Violence, & Stalking © 2016 by the Clery Center for Security On Campus. All rights reserved. No part of this presentation may be transmitted, reproduced, distributed, or adapted without obtaining written permission from the Clery Center. "ANNIE" Annie discloses to her tennis coach that she was raped by several members of the basketball team in a room in the student center after She states that she attended the game intoxicated. During the assault, she was blacking out and could not consent to any of the forced sex acts upon her. Annie is in a sociology class with several other basketball players, none of whom she believes were involved in the assault. Annie goes to her professor to report that the players in her class are mocking her and she feels uncomfortable and unsafe. She states that she doesn't know what to do. What options and resources must the institution afford to

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Annie under the Clery Act?

Group Activity Write down all of the possible options and resources available to Annie. Consider reporting options, what support services are available, and possible steps for moving forward with criminal justice or campus disciplinary processes. CLERY Intersections Between the Clery Act & Title IX **The Clery Act** Title IX Campus security Responsible employees authorities All relevant details Non-personally Sex discrimination, identifiable information including sexual (nature, date, time, harassment which general location, includes sexual violence current disposition) Interim measures All Clery crimes Grievance procedures Accommodations Disciplinary procedures CLERY **For Your Reference**



Updated with the Violence Against Women Act (VAWA) **Amendments to Clery**



Intersection Between the Clery Act and Title IX





Procedures To Follow: Preserving Evidence Importance of Preserving Evidence • Proof in a criminal or campus disciplinary proceeding • May be helpful in obtaining a protection order • Knowledgeable of what may be preserved and for how long • Recent/fresh complaints • Evidence collected by student health clinic • Other physical evidence at the scene



Procedures To Follow: Reporting Options ■ Involvement of law enforcement and campus authorities, including notification of the victim's option to: ■ Notify proper law enforcement authorities, including on-campus and local police ■ Be assisted in notifying law enforcement authorities if victim so chooses ■ Decline to notify authorities ■ Rights of victims and institution's responsibilities for orders of protection, no contact orders, restraining orders, or similar lawful orders issued by criminal, civil, or tribal court or by the institution Institutions are expected to inform of this option under Title IX. CLERY **Procedures To Follow: Confidentiality** Information about how the institution will protect the confidentiality of victims and other necessary parties Publicly available record-keeping (ex: timely warnings, daily crime log) Without the inclusion of personally identifying information about the victim Any accommodations or protective measures provided to the victim (to the extent it will not impair institution's ability to provide them) The language in Clery regarding confidentiality pertains to publicly available recordkeeping. Clery does not require sharing personally identifiable information. CLERY **Accommodations & Interim Measures** The Clery Act Title IX Accommodations Interim measures Must be provided in writing Options for, available assistance in, and how to request changes to: Examples: Options to avoid contact Change academic, extracurricular, living, Academic Living transportation, dining, working, course Transportation Working schedules, assignments or Protective Measures tests If requested by the victim Increased monitoring at If reasonably available Regardless of whether the victim chooses to report to campus police or local law enforcement

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Disciplinary Process The Clery Act Title IX **Grievance Procedures** Disciplinary Action Adequate, reliable, impartial, and prompt Prompt, fair, and impartial Describe the standard of Preponderance of the evidence evidence Be conducted by officials Training for employees who are involved in implementing the schools grievance procedures who receive annual training Same opportunities to have others present, including If institution permits advisor, must do so equally advisor of choice Simultaneous notification in Notification in writing of outcome of complaint and writing of results appeal CLERY **Procedures To Follow: Institutional Disciplinary Action** Explanation of procedures, including: Description of each type of disciplinary proceeding used by the institution Steps, anticipated timelines, and decisionmaking process for each type of disciplinary proceeding ■ How to file a disciplinary complaint How the institution determines which type of proceeding to use based on the circumstances of an allegation Institutions do not need separate grievance procedures under Title IX as long as the procedures meet Title IX requirements. CLERY Proceeding: all activities related to a noncriminal resolution of an institutional disciplinary complaint DOES NOT INCLUDE: INCLUDES: Communications and Factfinding meetings between investigations officials and victims Formal or informal concerning meetings accommodations or Hearings protective measures to be provided to a victim CLERY

Procedures To Follow: Institutional Disciplinary Action



- Describes the standard of evidence that will be used during any institutional disciplinary proceeding arising from an allegation
- Lists all of the possible sanctions that the institution may impose following the results of any institutional disciplinary proceeding for an allegation



All Title IX complaints must use the preponderance of the evidence standard. Title IX grievance procedures should include possible sanctions.



Procedures To Follow: Institutional Disciplinary Action



- Describes the range of protective measures that the institution may offer following an allegation
- Provides the proceedings will
 - Include a prompt, fair, and impartial process from the initial investigation to the final result
 - Be conducted by officials who at a minimum receive annual training on the issues related to dating violence, domestic violence, sexual assault, and stalking and on how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability

Prompt, Fair, and Impartial



- Is consistent with the institution's policies and transparent to the accuser and accused
- Includes timely notice of meetings at which the accuser or accused, or both, may be present
- Provides timely and equal access to the accuser, the accused, and appropriate officials to any information that will be used during informal and formal disciplinary meetings and hearings
- Conducted by officials who do not have a conflict of interest or bias for or against the accuser or the accused

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Prompt, Fair, and Impartial



- Completed within reasonably prompt timeframes designated by an institution's policy
- Includes a process that allows for the extension of timeframes for good cause with written notice to the accuser and accused of the delay and reason for the delay

Suggested Training Under Title IX



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- Information on working with and interviewing persons subjected to sexual violence
- Particular types of conduct that would constitute sexual violence (including same-sex)
- Proper standard of review for complaints
- Information on consent and role that drugs and alcohol can play in ability to consent
- Importance of accountability for perpetrators
- Need for remedial action for perpetrator, complainant, and school community
- How to determine credibility
- How to evaluate and weigh evidence impartially How to conduct investigations
- Confidentiality Effects of trauma
- Cultural awareness training

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Procedures To Follow: Institutional Disciplinary Action



- Provide the accuser and accused with the same **opportunities to have others present** during any institutional disciplinary proceeding
- Includes the opportunity to be accompanied to any related meeting or proceeding by the **advisor of their choice** (any individual that provides support, guidance, or advice)
- **Cannot limit the choice of advisor** or presence for either the accused or the accused in any meeting or institutional disciplinary proceeding
- May establish restrictions regarding the extent to which the advisor may participate in the proceedings as long as the restrictions apply equally to both parties CLERY

Procedures To Follow: Institutional Disciplinary Action



- Provide simultaneous notification in writing to both the accuser and the accused of
 - The result of any institutional disciplinary proceeding that results from an allegation
 - The institution's procedures for the accused and the victim to appeal the result of the institutional disciplinary proceeding, if such procedures are available
 - Any change to the result and
 - When such results become final



Disciplinary Process



The Clery Act

- Any initial, interim, and final decision by any official or entity authorized to resolve disciplinary matters
- Must include:
- Any sanctions imposed by the institution
- The rationale for the result and the sanctions

Title IX



- Written Notification of Outcome

 Whether or not it found that the alleged conduct occurred
- Any individual remedies offered or provided to the complainant or any sanctions imposed on the respondent that directly relate to the complainant
- Other steps the school has taken to eliminate the hostile environment and prevent reoccurrence

Note: The perpetrator should not be notified of individual remedies offered or provided to the complainant. Remedies are separate from and in addition to interim measures which may have been provided.



Procedures To Follow: Written Information



To Students & Employees

To Victims After a Report

Notification of On- and Off- Campus Services

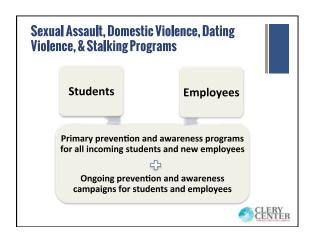
- Counseling Health
- Mental Health
- Victim Advocacy
- Legal assistance
- Visa and immigration
- Student financial aid
 - Other services available for

Accommodations Rights & Options



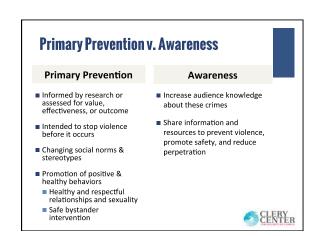
Mental Imagery Exercise Imagine a difficult public service experience Ex: DMV, Voting, Post Office What did you enjoy about experience? What do you wish could have been different?







Primary prevention and awareness programs for all incoming students and new employees: Statement that the institution prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking as defined under Clery Definition of dating violence, domestic violence, sexual assault, and stalking in the applicable jurisdiction Definition of consent in reference to sexual activity in the applicable jurisdiction Description of safe and positive options for bystander intervention Information on risk reduction



Bystander Intervention & Risk Reduction Bystander Intervention Risk Reduction

- Safe and positive options to prevent harm or intervene including:
- Recognizing situations of potential harm
- Understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene
- Options designed to:
- Decrease perpetration and bystander inaction
- Increase empowerment for victims in order to promote safety and help individuals and communities address conditions that facilitate violence



MEN CAN
CREATING CULTURES FREE FROM VIOLENCE
STOP RAPE

WWW.MENCANSTOPRAPE.ORG

MCSR MISSION:

To mobilize men to use their strength for creating cultures free from violence, especially men's violence against women

MCSR works in three areas:

- Youth Development
 - Men of Strength (MOST) and Women Inspiring Strength & Empowerment (WISE) Clubs
- Public Education
 - Where Do You Stand? and UASK campaigns
- Leadership Development
 - Healthy Masculinity Training Institutes, Workshops, and Technical Assistance





CCSU "Where Do You Stand?" Campus Campaign • Posters distributed across campus for one month • Extra-large posters utilized to draw attention to the E-mail sent from Title IX Coordinator to all faculty and staff informing them of the campaign and providing ways to engage with the campaign Twenty-seven classroom presentations on bystander intervention that utilize the posters as discussion points for building intervention skills Messaging on banner in Student Center and on computer screens in student center Weekly tabling in the Student Center with posters visible, post cards, and encouraging students to sign pledges WHERE DO YOU STAND? CLERY Questions ■ Next up: Putting It All Together CLERY

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Putting It All Together

Annual Security Report Overview Required Policy Statements Crime Statistics Distribution to Current and Prospective Students/Employees CLERY **Before We Move Forward...** ■ Creation of ASR ensures policies and processes are in place "Say what you do; do what you say." ■ Who is at the table? ■ Does it reflect our hard work? ■ Is it a useful document? CLERY General Areas Governing Issuance of Policy ■ **Statements** ■ Reporting Crimes and ■ Student Disciplinary Other Emergencies **Proceedings Results** ■ Security Of and Access to ■ Missing Student **Campus Facilities Notification Procedure** ■ Campus Law Enforcement ■ Security Awareness Policy Programs ■ Timely Warnings and ■ Crime Prevention Emergency Notification Programs ■ Drug and Alcohol Policy and Evacuation ■ Sexual Assault, Domestic ■ Sex Offender Registration Violence, Dating Violence, Policy

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and Stalking Policies

■ Fire Safety Report

1. Reporting Crimes & Other Emergencies Policy Statements Overview

- A. Disclosure of Crime Statistics
- B. Reporting of Criminal Offenses
- C. Voluntary Confidential Reporting



2. Security & Access Policy Statement

- Security Of and Access To Campus Facilities
- ■Including How:
 - Residences are secured and
 - Students and others access
- Security Considerations in the Maintenance of Campus Facilities



3. Campus Law Enforcement Policy Statements Overview



- A. Enforcement Authority and Jurisdiction
- B. Accurate and Prompt Reporting
- C. Pastoral & Professional Counseling Reporting
- D. Monitoring & Reporting of Criminal Activity (non-campus locations of student organizations)



4. Timely Warnings and Emergency **Notification & Evacuation Policy Statements**



- A. Timely Warnings
- B. Emergency Notification and **Evacuation Policy Statements**



5. Sexual Assault, Domestic Violence, Dating Violence, and Stalking Policy Statements - Overview



- Description of educational programs and campaigns (primary prevention; incoming students/employees and ongoing)
- Procedures to follow
 - Importance of preserving evidence
 - Reporting options
 - Involvement of law enforcement and campus authorities



5. Sexual Assault, Domestic Violence, Dating Violence, and Stalking Policy Statements - Overview



- Confidentiality
- Written notification
 - On/off campus services (students/ employees)
 - Accommodations (living, working, academic, transportation)
 - Rights and options
 - Disciplinary Procedures
- Procedures for campus disciplinary action (including timelines and sanctions)

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6. Student Disciplinary Hearing Results Statement that upon request institution will disclose the results of a disciplinary proceeding for a violent crime or non-forcible sex offense ■The victim of such crime or offense ■The next of kin, if the victim is deceased. CLERY 7. Missing Student Notification Policy **Statements** On-campus student housing facility CLERY **PROGRAMS** ■ 8. Security Awareness Programs ■ 9. Crime Prevention Programs ■ 10. Drug & Alcohol Policy Statements ■ Possession, Use, & Sale ■ Enforcement of State & Federal Laws ■ Substance Abuse Education Programs

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11. Registered Sex Offender Policy Statement

- Advises the campus community where information provided by the state concerning registered sex offenders may be obtained
 - Only required to inform the campus community
 - NOT required to collect information



Annual Fire Safety Report

ONLY FOR INSTITUTIONS WITH ON-CAMPUS STUDENT RESIDENTIAL HOUSING



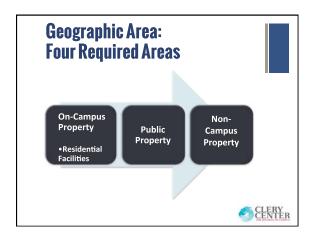
Crime Presentation: Three Required Elements Calendar Year Year crime was reported Three most recent years Type of Crime Arrests & disciplinary referrals Geographic Area On-campus property On-campus property On-campus property On-campus property On-campus property On-campus property

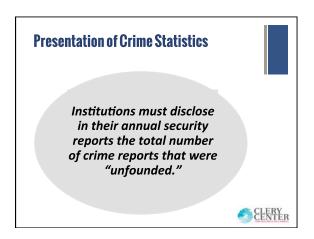
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Clery Act Crime Categories Criminal Homicide ■ Murder/Non-Negligent Manslaughter Negligent Manslaughter Sex Offenses ■ Rape Incest Fondling ■ Statutory Rape Robbery Aggravated Assault Motor Vehicle Theft CLERY Arson **Hate Crimes** ■ All Clery Act Crimes Larceny-theft, simple assault, intimidation, destruction/damage or vandalism of property ■ Race, gender, gender identity, religion, sexual orientation, ethnicity, national origin, or disability CLERY **Other Crimes** ■Dating violence ■Domestic violence ■Stalking CLERY







Fire Statistics Reported fires in on-campus student housing facilities Identify each facility by name and street address Disclose: Number of fires and cause of each fire The number of persons who received fire-related injuries that resulted in treatment at a medical facility, including at an on-campus health center The number of deaths related to a fire The value of property damage caused by a fire



